

# Government of West Bengal

Finance (Audit) Department

"NABANNA"

325, Sarat Chatterjee Road

Howrah – 711 102

No. 4712-F(P2)

Howrah, the 22<sup>nd</sup> November, 2024

## NOTIFICATION

In exercise of the power conferred by the explanation to Section 25 of the Negotiable Instrument Act, 1881 (XXVI of 1881), read with Government of India, Ministry of Home Affairs, Notification No.20/25/56-pub(I) dated the 8<sup>th</sup> June, 1957, the Governor is pleased to declare the days as specified at List I below to be Public Holidays during the year 2025.

2. The Governor is also pleased to notify that the offices under the Government of West Bengal with the exception of the offices of the Registrar of Assurances, Kolkata and Collector of the Stamp Revenue, Kolkata shall be closed on the days as specified at List-II below which are not declared to be public holidays, during the year 2025.

3. Further, the Governor is pleased to declare that the days as specified at List-III may be observed as Sectional Holidays in the year 2025 for the employees of different communities mentioned against the day.

### List-I (Public Holidays in 2025 under the N. I. Act)

New Year's Day	:	1 <sup>st</sup> January, Wednesday
Netaji's Birthday	:	23 <sup>rd</sup> January, Thursday
Doljatra	:	14 <sup>th</sup> March, Friday
Eid-Ul-Fitr	:	31 <sup>st</sup> March, Monday
Mahavir Jayanti	:	10 <sup>th</sup> April, Thursday
Birthday of Dr. B. R. Ambedkar	:	14 <sup>th</sup> April, Monday
Bengali New Year's Day(Nababarsha)	:	15 <sup>th</sup> April, Tuesday
Good Friday	:	18 <sup>th</sup> April, Friday
May Day	:	1 <sup>st</sup> May, Thursday
Birthday of Rabindranath Tagore	:	9 <sup>th</sup> May, Friday
Buddha Purnima	:	12 <sup>th</sup> May, Monday
(**) Id-Ud-Zoha (Bakrid)	:	7 <sup>th</sup> June, Saturday
Independence Day	:	15 <sup>th</sup> August, Friday
Janmastami	:	15 <sup>th</sup> August, Friday
Durga Puja, Maha Saptami	:	29 <sup>th</sup> September, Monday
Durga Puja, Maha Astami	:	30 <sup>th</sup> September, Tuesday
Durga Puja, Maha Nabami	:	1 <sup>st</sup> October, Wednesday
Durga Puja, Dasami	:	2 <sup>nd</sup> October, Thursday
Birthday of Gandhiji	:	2 <sup>nd</sup> October, Thursday
Lakshmi Puja	:	6 <sup>th</sup> October, Monday
Kali Puja	:	20 <sup>th</sup> October, Monday
Bhratridwitiya	:	23 <sup>rd</sup> October, Thursday

Chhat Puja	:	27 <sup>th</sup> October, Monday
Birthday of Guru Nanak	:	5 <sup>th</sup> November, Wednesday
Christmas Day	:	25 <sup>th</sup> December, Thursday

Yearly Closing of Bank Account	:	1 <sup>st</sup> April (Tuesday) (for Banks only)
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**List-II (Holidays under the order of State Government in 2025)**

Day after Saraswati Puja	:	3 <sup>rd</sup> February, Monday
Birthday of Thakur Panchanan Barma	:	14 <sup>th</sup> February, Friday
Shab-e-Barat	:	14 <sup>th</sup> February, Friday
Shivaratri	:	26 <sup>th</sup> February Wednesday
(**) Day after Doljatra	:	15 <sup>th</sup> March Saturday
Birthday of Shri Shri Harichand Thakur (Madhu Krishna Troyodashi Tithi)	:	27 <sup>th</sup> March, Thursday
Day after Eid-Ul-Fitr	:	1 <sup>st</sup> April, Tuesday
Day before Id-Ud-Zoha (Bakrid)	:	6 <sup>th</sup> June, Friday
Rathayatra	:	27 <sup>th</sup> June, Friday
(**) Rakhi Bandhan	:	9 <sup>th</sup> August, Saturday
Fateha-Dwaz-Daham	:	5 <sup>th</sup> September, Friday
Durga Puja, Maha Chaturthi	:	26 <sup>th</sup> September, Friday
(**) Durga Puja, Maha Panchami	:	27 <sup>th</sup> September, Saturday
Additional Day for Durga Puja	:	3 <sup>rd</sup> October, Friday
(**) Additional Day for Durga Puja	:	4 <sup>th</sup> October, Saturday
Additional Day for Lakshmi Puja	:	7 <sup>th</sup> October, Tuesday
Additional Day for Kali Puja	:	21 <sup>st</sup> October, Tuesday
Additional Day for Kali Puja	:	22 <sup>nd</sup> October, Wednesday
Day after Bhratridwitiya	:	24 <sup>th</sup> October, Friday
Additional Day for Chhat Puja	:	28 <sup>th</sup> October, Tuesday
(**) Birthday of Birsa Munda	:	15 <sup>th</sup> November, Saturday
Karam Puja	:	To be notified later on

(#) Birthday of Pandit Raghunath Murmu falls on 12<sup>th</sup> May, Monday, which is a holiday under N.I. Act and therefore has not been shown separately in List II

(##) Parshwanath's Rathajatra falls on 5<sup>th</sup> November, Wednesday, which is a holiday under N.I. Act and therefore has not been shown separately in List II

(###) This year Doljatra and Holi fall on same day so 'Holi' has not been shown separately in List-II

**List-III (Sectional Holidays in 2025)**

'Prakash Purab' of Guru Gobind Singh Ji for employees belonging to Sikh community	:	6 <sup>th</sup> January, Monday
Birthday of Guru Rabidas (for the followers of Guru Rabidas)	:	12 <sup>th</sup> February, Wednesday
Easter Saturday	:	19 <sup>th</sup> April, Saturday [for Christians only]
Hul Diwas	:	30 <sup>th</sup> June, Monday [For Adivasi (Santhal) only]



**Note :**

1. Sundays are holidays under the Negotiable Instrument Act.
2. In the year 2025, the following festivals/occasions fall on Sundays which are public Holidays under N.I. Act and hence have not been included in lists:

- |  |   |                                    |
|--|---|------------------------------------|
| i) Birthday of Swami Vivekananda   | : | 12 <sup>th</sup> January, Sunday   |
| ii) Republic Day   | : | 26 <sup>th</sup> January, Sunday   |
| iii) Saraswati Puja [Sree Panchami]  | : | 2 <sup>nd</sup> February, Sunday   |
| iv) Ram Navami   | : | 6 <sup>th</sup> April, Sunday      |
| v) Muharram  | : | 6 <sup>th</sup> July, Sunday       |
| vi) Birthday of Poet Bhanu Bhakt (for Darjeeling & Kalingpong District only) | : | 13 <sup>th</sup> July, Sunday      |
| vii) Mahalaya  | : | 21 <sup>st</sup> September, Sunday |
| viii) Durga Puja, Maha Shashthi  | : | 28 <sup>th</sup> September, Sunday |
3. The holiday with double asterisk marks i.e. (\*\*) is applicable to those Government Offices only where Saturdays are not observed as full holiday.

**GENERAL INSTRUCTIONS TO BE FOLLOWED IN ALL TYPES OF HOLIDAYS INCLUDING HOLIDAYS FOR THE MUSLIM FESTIVALS**

1. No substitute holiday shall be allowed if any of the festival - holidays initially notified subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.
2. If there is any change in the date of Eid-UI-Fitr, Id-Ud-Zoha, Muharram, Fateha-Dwaz-Daham, Shab-e-Barat depending upon the sighting of the moon, holiday will be declared by a separate order for the date on which the festival would be actually observed in lieu of the date originally notified as holiday for this festival.
3. It may happen that the change of date of abovementioned occasions has to be notified at a very short notice. In such a situation, announcement would be made through T.V./A.I.R./News Papers and Heads of Department / Offices of the State Government may take action according to such announcements without waiting for formal order about the change of date.

By order of the Governor,

**Sd/- P.K.Mishra**  
**Additional Chief Secretary to the**  
**Government of West Bengal**

**No. 4712/1(300)-F(P2)**

**Howrah, the 22<sup>nd</sup> November, 2024**

Copy forwarded for information and necessary action to :

1. The Principal Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata – 700 001.
2. The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata – 700 001.
3. The Accountant General (Receipts, Works and Local Bodies Audit), West Bengal, C.G.O. Complex, 3 M.S.O. Buildings, 5<sup>th</sup> Floor, Block-DF, Sector-I, Salt Lake, Kolkata – 700 064.
4. The Principal Secretary to the Hon'ble Chief Minister, Government of West Bengal.

5. The Chief Secretary to the Government of West Bengal.
6. The Personal Secretary to HMOS(IC), Finance Department, Govt. of West Bengal.
7. The Resident Commissioner, Government of West Bengal, A/2, State Emporia Buildings, Baba Kharak Singh Marg, New Delhi – 110 001.
8. The Additional Chief Secretary/Principal Secretary/Secretary..... (All Departments).
9. The Commissioner.....Division (All).
10. The Special Secretary/Additional Secretary/Joint Secretary/Deputy Secretary, Finance Department.
11. The.....Department/Directorate.
12. The Director of Treasuries & Accounts, West Bengal, The New India Assurance Buildings, 4, Lyons Range, Kolkata – 700 001.
13. The District Magistrate/District Judge/Superintendent of Police.....(All).
14. The Sub-Divisional Officer.....(All)
15. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 3<sup>rd</sup> Floor, Old Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata – 700 087.
16. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, 2<sup>nd</sup> & 3<sup>rd</sup> Floor, Old Khadya Bhawan, 11A, Mirza Ghalib Street, Kolkata – 700 087.
17. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, Subhanna, S.G.O Complex, 5<sup>th</sup> & 6<sup>th</sup> Floor, Plot No.9, D.F.Block, Sector-I, Salt Lake City, Kolkata-700064.
18. The Section Officer & D.D.O., Finance (Accounts) Department, West Bengal Secretariat, Nabanna, Howrah – 711 102.
19. The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata – 700 091.
20. Treasury Officer, \_\_\_\_\_.
21. Sri Sumit Mitra, Network Administrator, Finance Department, for uploading this Notification in the Finance Department Website.

  
 22.11.24  
**Special Commissioner**  
**Government of West Bengal**